

Rose Hill Commercial or Wedding Photo Shoot Policy

Rose Hill Mansion is open to the public from May through October. You may have a photo shoot Tuesday through Sunday between the hours of 10 am to 5 pm. There are two areas where your photographs may be taken - on the lawn in front of Rose Hill or on the front porch. Photos may not be taken inside the mansion. Since Rose Hill is open to the public, there may be other people around the house and grounds during your photo shoot. We will do our best to accommodate your needs.

During your photo shoot a Geneva Historical Society representative will be assigned to you to assist you and your party. He or she will be authorized to oversee the safety of people and property. Please advise your group that alcoholic beverages are not allowed during your shoot, and must remain in your vehicles. Additionally, if it is very dry when you come, we may need to ask that no one in your party smoke.

You will have an hour and a half for your photo shoot. If you are late arriving for your shoot, you will not be allowed extra time to make up for it. If you are scheduled to start at 2 pm, and don't arrive until 2:30 pm, you will still need to finish up by 3:30 pm.

Rain Policy: If you are coming from any distance, and are concerned about the weather, please call us at 315-789-3848 to find out about local weather conditions. If it's raining, and you decide against trying to take any pictures, we will refund your money.

Cancellation Policy: If you cancel at least two weeks prior to a scheduled photo shoot, we will refund your money. If you cancel less than two weeks prior to a scheduled photo shoot, we will charge you a \$50 administrative fee and refund the rest. If you cancel the day of your shoot, or just fail to show up, we will not refund your money.

Directions to Rose Hill: The mansion is located at 3373 Route 96A, a little over a mile south of Routes 5 & 20. If you are coming from the north, we are on the left.

Parking: You will not be able to park in the circle drive in front of the Carriage House. There is parking to the east and north of the Carriage House.

Rose Hill Commercial or Wedding Photo Shoot Reservation Form

Name(s): _____

Photo Date Requested: _____ and time requested:

10:00am - 11:30am	12:00pm – 1:30pm	2:00pm – 3:30pm
10:30am - 12:00pm	12:30pm - 2:00pm	2:30pm – 4:00pm
11:00am - 12:30pm	1:00pm – 2:30pm	3:00pm – 4:30pm
11:30am - 1:00pm	1:30pm – 3:00pm	3:30pm – 5:00pm

Number of people in your group: _____

Number of vehicles: _____

Our fee for photo shoots is \$150. Photo groups are limited to 20 people. If you need to bring more than 20 people, there is an additional \$50 fee. We don't count or charge for your photographer and his or her assistant. You must arrange for your own photographer.

Photographer _____ Cell # _____

Photo Studio Name _____

By signing this agreement, I (we) agree to abide by all Rose Hill photography policies and decisions made by Rose Hill representatives.

Signature: _____

Print names of couple or group: _____

Primary contact address: _____

Phone: _____ Email: _____

Phone of someone in your group whose cell phone will be **ON** the day of your photo shoot

Name/Cell: _____ Name/Cell: _____

Total Fee:

Photo shoot fee: \$150 ____

Additional \$50 for more than 20 people _____

Payment Information:

To pay by check, please make the check payable to the Geneva Historical Society

To pay by credit card:

Card Number:

Expiration Date:

Signature:

**Please return the completed form and payment to
Historic Geneva, 543 South Main Street, Geneva, NY 14456
For questions, call 315-789-3848 or email rosehill@genevahistoricalsociety.com**